



2-Year License CE Renewal Worksheet

If you renewed your license on or after July 1, 2015, you now have a two year license.

Name _____ License # _____ Expiration Date _____

Two Year Education Information Chart (minimum 24 hours)

Due Date: _____ Accumulated Hours: _____

In order to meet the education requirements for your renewal, a total of 24-hours of continuing education is required.

Use this worksheet as a convenient way to keep track of your education information. Minimum continuing education requirements for renewal of your license are listed below.

Three hours each of the Core Courses are required for your renewal:

- Law & Legislative
- Agency
- Contracts
- Ethics

Once you have completed the twelve hours of Core Courses you may fill in with any CE approved course which will be considered "General". If you choose to take a Personal Development course, you may not include more than 3 hours per renewal.

Here are exceptions:

- ❖ If you hold a Broker or Broker-Salesperson license, you will need to include a 3 hour Broker management course within the 24 hour requirement.
- ❖ If you hold a Property Management Permit, you will need to include a 3 hour Property management course within the 24 hour requirement.
- ❖ If you hold a Business Broker Permit, you will need to include a 3 hour Business Broker course within the 24 hour requirement.

Note: At least 50% of your education hours must be live instruction. You may not repeat courses that have the same CE numbers within two renewal cycles.

| Category | Title of Course | CE # | Hours | Date Completed |
|----------------------|-----------------|--------------------|-------|----------------|
| Law & Legislative | | | | |
| Agency | | | | |
| Contracts | | | | |
| Ethics | | | | |
| General | | | | |
| *Broker Mgmt. | | | | |
| *Prop Mgmt. | | | | |
| *Business Broker | | | | |
| Personal Development | | | | |
| | | Total Hours | | |

Renew your license online within 45-days of your license expiration date at www.red.nv.gov. For questions regarding your license renewal contact the Nevada Real Estate Division at red.nv.gov or (702) 486-4033. Mailing address for the division is: 3300 W Sahara Ave., Las Vegas, NV 89102